

SASOL/Ex-change program

Kitui July 2007.

Format Project Case.

1. Preamble.
2. Project description. Specify sector and status (Objectives/goals).
3. Justification of the assignment.
4. Assignment description.
5. Expected results.
6. Time schedule.
7. Logistics like means, place, twinning, guidance, supervision.
8. Budgetary information.

Format Project Proposal.

The format of the project proposal will be divided in three parts:

- One part meeting the assignments of the project case.
- One part meeting the requirements of Ex-change.
- One part meeting the requirements of the educational institute (if relevant).

By mutual agreement SASOL will describe the first part, Ex-change the second and the third part in consultation between Ex-change and the institute(s) of the students.

Format Final Report.

This format is divided in three parts like the format of the project proposal.

- One part meeting the assignments of the project case.
- One part meeting the requirements of Ex-change.
- One part meeting the requirements of the education institute.

By mutual agreement Sasol will describe the first part and Ex-change the second and the third part also in consultation with the different educational institutes.

The halfway report.

For the half way report the format of the final report can be used.