

KITUI SUPERVISION FIELD TRIP 18-19 MARCH 1993

1. PERSONNEL

a. The exercise of filling locational staff is just about complete with Nzambani the only location without a worker.

b. Kitili resigned. He had not worked in February. Najma and Maina were told so according to Supervision Staff(Najma argues otherwise) but they went looking for him at his house and asked him to come to Nairobi where they paid him contrary to the field supervisors recommendation. He has not surrendered a. Bicycle worth Ksh. 3,500 b. Pump worth Ksh. 3,000 and c. Chemicals worth Ksh. 1,500. I authorised Kitui Supervision staff to organise his getting a lawyers letter to surrender the same.

2. SIMSIM HARVESTING

Instructions on sim sim harvest are out, including a circular. Again like the year before some sim sim has been left too late and is bursting. There is need to do more extension on timing of harvesting. More serious is the fact that on the night of the 18th. there was a downpour of close to 25cm. This will affect simsim for some of it is still not ready for harvesting. the basic recommendation is that what is nearly ready should be cut and let the young one cross the seasons.

3. FOOD TRANSPORT COSTS

The last food to be transported cost Ksh. 20,000. An invoice was given Najma and Maina. This is yet to be paid.

4. BICYCLES

There is need for 4 extra bicycles for Kanyangi, Miambani, Nzambani, and Kisasi. It is estimated that they will cost Ksh. 3,500 each for a total of Ksh.14,000. Cheque to be made to Sam if not purchase in Nairobi.

5. 50 BAGS DONATED BY A TRANSPORTER

The Transporter of Kitui Food is supposed to have donated 50 bags. Najma is supposed to have authorised the purchase in Kitui. Has he payed SASOL, Najma?

6. MODIFICATION TO STORE

Significant costs were incurred in modifying the store. The owner refuses to pay for these costs. **I therefore authorise the withholding of rent until,**

Kitui staff submit the costs and we deduct the costs from the rent.

7. PETTY CASH

This should not be paid until Kitui office submits the previous months receipts in a format I discussed with them. **When they submit to me we will send a cheque for it.**

8. PAYMENT OF SALARIES

This should be cheques based on the following schedule:

Francis M. Kunga	Kyangwithya	4,000
Robert Kasanduku	Yatta/Kwavonza	2,500
Peter Mutunga	Kisasi	2,000
Stephen Mulatya	Matinyani	4,000
Susan Mbiti	Mutonguni	4,000
Julius Ithanzu	Mutonguni	4,000
Nzila Ngatho	Mulango	2,500
Josephat M. Muli	Miambani	1,500
Duncan M. Mulungu	Kanyangi	2,500
?	Nzambani	0
Mwongeli Nthuku	Wamunyu	2,500
David Kithuku	Wells	4,000
Jonathan M. Mwanzia	Coordinator	6,000
Sam Mutiso	Kitui S. Duties	?