

SOUTH EASTERN UNIVERSITY COLLEGE

MINUTES OF THE 4TH STRATEGIC PLANNING COMMITTEE MEETING HELD ON MONDAY 2ND FEBRUARY 2009 AT 2.30 P.M. IN THE SEUCO, NAIROBI OFFICE

Present

Mrs. Nelly Mwanzia - Chairperson
Prof. G-C. M. Mutiso - Member
Prof. Tim Waema - Member
Mr. Japhet K. Masya - Member
Mr. Raphael Kimatu - Rep. Principal/ Secretary

Apologies

Mr. Nick Nzioki - Member
Mr. David Masika - Chairman, Master Physical Planning
Committee
Mr. Boniface Kavai - Principal/ Secretary

In attendance

Ms. F. N. Kioko - Registrar/ Recording

MIN4/1/2/2/09 CONFIRMATION OF MINUTES/ MATTERS ARISING

The minutes of the previous meeting held on Monday 26/1/09 were confirmed to be a true reflection of the day's proceedings subject to the following amendments:-

Page 1

Correct Prof. Cyrus Mutiso's name to read Prof. Gideon C. M. Mutiso.

Page 3

Correct the numbering under "Discussed & Agreed"

Replace "Heavy duty Hydrology" with "Water resources" in bullet III

Revise bullet VI to read:

That the following five (5) were identified as the founding schools:-

1. School of Mining & Mineral Resources
2. School of Hydrology and Water Engineering
3. School of ICT
4. School of Dryland Agriculture
5. School of Support Programmes

Delete all content of bullet (VII)

Page 4

Under "Agreed"; correct the basic administrative staff to include four (4) **Deputy** Principals instead of 4 Principals and include four (4) Deans.

Under "Noted" delete bullet (i)

Under 4.0 Matters Arising

Delete bullet (i)

Under Noted: The review documents to include Kinyanjui, Wandiga **and other** reports; delete Munavu.

Page 5

Delete the 1st paragraph on the top.

Under “Agreed” to include the Kenya Vision 2030 document for review by Mr. Japhet Masya

Correct the misspelt names to read

- Nzioki instead of Nziki
- Kisovi instead of Kisomi
- Waema instead of Waerma

MIN4/2/2/2/09 PRESENTATIONS

2.1 Review of UoN Strategy

Considered:

A paper on the review of university strategy and its implications for SEUCO strategy attached herewith as appendix I.

Agreed:

That the review was well done except for a few revisions to include:-

- On the area of access and equity, provision of pathways for non-direct secondary school leavers with “certificates” not craft.
- On the area of quality and relevance, the aspect of **twining** with other universities and/ or constitutions be brought out.
- On the area of financing be specific on the kind of things to be outsourced.

2.2 Review of National ICT Policy

Considered:

A paper on the review of national ICT Policy and its implications for SEUCO strategy attached herewith as appendix II.

Noted:

That the summary was precise and to the point.

That on the area of local content development, local programmes applications would also be used to solve specific local problems e.g. use of local artifacts all geared towards preserving culture.

That on the area of Telecommunications, be specific to have hardware and software products instead of generalizing them as ICT.

2.3 A Synopsis of Kenya Vision 2030 on Education Sector

Considered:

A review paper on Kenya vision 2030 attached herewith as appendix III.

Noted:

That the summary was okay and acceptable considering the Kenya Vision 2030 document size.

2.4 National Policy on Water Resources Management and development Sessional

Paper

Considered:

A summarized paper on the National Policy on Water Resources Management and Development attached herewith as appendix IV and noted the three (3) obvious outlined concerns as far as the SEUCO derivatives strategy was concerned.

Agreed:

That the following documents be availed before the next meeting:

- The Kenya Water Institute's (KEWI's) curriculum: course descriptions
- The Universities Inspection Board Report (Prof. Kinyanjui report)

MIN4/3/2/2/09 BUDGET

Considered:

The proposed budget for SEUCO's strategic planning committee attached herewith as appendix V.

Agreed:

That the committee members would all visit to interview the DC, DEO and other key opinion leaders at Mwingi, Kitui, Wote and Machako's towns.

Resolved:

To adopt it subject to minor adjustments on: (i) Subsistence Kshs10,000/= per person.

Inclusion of a contingency component calculated at 10% of the total budget.

That the trip arrangements should be organized to arrive at Mwingi on time and proceed for respective overnight stays at Kitui and Wote and finally pass through Machakos to Nairobi.

MIN4/4/2/2/09 ANY OTHER BUSINESS

4.1 Mr. Steve Muli Ndambuki's Membership

Discussed & Agreed:

That Mr. Ndambuki be dropped as a member of the Strategic Planning Committee on the basis that he had never attended any of the committees previous meetings.

4.2 Circulation of Minutes

Agreed:

That circulation of minutes be via e-mail prior to convening the next meeting.

4.3 Date of Next Meeting

Discussed & Agreed:

That the next meeting would be held on Monday 9/2/09 at 2.30pm in the SEUCO, Nairobi Office.

That the agenda would be as detailed hereunder:-

1. Presentations
 - Sessional paper No. 1 of 2005 – Mr. Nick Nzioki

- UoN Strategic Plan – Mr. Nick Nzioki
 - UKAI Strategic Plan – Mrs. Nelly Mwanzia
 - UKAI Curriculum/ Course description – Mr. Boniface Kawai
2. SEUCO Vision and Mission
 3. Feedback from the Academic Programme’s Committee.
 4. Any Other Business

APPROVED FOR ISSUE

Chairman_____

Date_____

CONFIRMED IN THE NEXT MEETING

Chairman_____

Date_____

4/2/09
FNK/jaa